

**Invitation for Bids
for location of Eastern National Expo XII**

Event dates: June 13, 14, 15, 2024

Bids issued date: November 20, 2021

Bid proposals due: March 1, 2022

Hosted by Ohio Two Cylinder Club

ohiotwocylinderclub@gmail.com

www.ohiotwocylinderclub.org

We invite you to bid on the location of our 2024 Expo.

The Ohio Two Cylinder Club hosts the Eastern National Expo every other year within Ohio. If the fairground chosen for 2024 is different from our 2022 Expo location, the selected fairground will be the site of our June 18-20, 2026 Expo as well. By bidding on our 2024 Expo, if your fairground is selected, your fairground must be available for our 2026 Expo as well, with minimal price changes from the 2024 bid.

One or more OTCC members must accept to be Show Chairman for your fairground location. This prospective Show Chairman will remain the point-of-contact with the fairground. The prospective Show Chairman will present the fairground's bid to the OTCC board. Electronic bid packages are to be emailed by the fairground to ohiotwocylinderclub@gmail.com. A hard copy of the bid package is to be mailed to the prospective Show Chairman.

Name of Fairground:
Contact person:
Title:
Street Address:
Mailing Address:
Business phone:
Cell phone:
Email:

Please see list of amenities needed on next page.

BID PROPOSALS DUE: MARCH 1, 2022.

Amenities Needed for Eastern National Expo XII

Use of fairground for the week:	
Monday, June 10 at 8:00 a.m. through Sunday, June 16 at 12:00 noon	
Buildings to accommodate the following:	
Event Registration, club membership, apparel sales – (5) tables	
Feature tractor displays – lockable space that can be accessed by large tractors	
Seminars – space to seat (50) people. Note if space can be divided	
Audio/visual equipment available?	
Indoor Vendor space – (30) 12' x 12' spaces	
Trading Post – space for (10) tables	
Collectible displays – space for (5) tables	
Memorabilia Auction – space for (10) 8-ft. tables & (50) chairs	
Treasurer – Secure, comfortable office space	
Food vendors	
Note if we can select the vendors	
Describe the food vendor arrangement for payment	
Aerial view of the fairground – include in your bid package to show trees, shade	
Accommodations for resting & eating:	
Quantity of benches, picnic tables, tables	
Placement on fairground	
Additional cost, if any	
Pulling Track – must have	
Who is responsible for prepping the track?	
Is a Scraper available for use?	
Is a Water Truck available for use?	
Is a PA system available for use at the pull?	
Manpower provided, if any	
Public Address System for announcements over the grounds	
Tables – (35) 8-foot tables total	
Chairs – (115) folding chairs total	
Camping – minimum 50 spaces needed.	
Qty of Primitive?	
Qty of Electric only?	
Qty of Electric & Water?	
Location of camping on the fairground	
Restroom facilities	
Shower facilities	
Fairground facilities maintenance person (clean & stock restrooms)	
WiFi availability	
Other	
Other	

Additional information needed from Fairground or Show Chairman:

Hotels – number of hotel rooms within 20 miles	
Additional Camping spaces within 20 miles	
Security – staffed by (2) persons	
Wed. through Fri., 10:00 p.m. to 6:00 a.m. and Sat. 10:00 p.m. to 8:00 a.m.	